



Warming Kitchen Use Policy

Definition:

Self-Catered- refers to Persons bringing in food to be heated and served; by anyone other than Preferred Orange County Cater or Restaurant

Vendors- a Company, Sole Proprietor or individual you are contracted with to provide a serve to you for the duration of your event at the OCCEC

Organizers- individuals, family members, assisting you in your event

Warming Kitchen Policy:

- Use of Warmer Box, Ice Machine, Refrigerator, Sinks and Preparation Table are available with the \$100.00 rate
- Gas Stove and Oven Use is an additional \$50.00 charge
- Cleaning policy is the same for Self- Cater and OC Permitted Cater events
- Sterno and Electric Warmers can be used
- No Food can be prepared from start to finish in the Warming Kitchen, this is a kitchen to warm food or keep chilled until time of serving
- You are responsible for insuring that no food is washed down drains in either sink
- Wipe down all equipment ; using Only products that are provided by OC
- Sweep and Mop floors, leave them as you found them
- If rental equipment is to be picked up at a later date; prior arrangements need to be discussed with OC Event Coordinator
- Failure to follow Policy will result in forfeiture of Security Deposit
- Extra cleaning by Orange County Staff as a result of not following Cleaning Policy will result in a charge of \$25.00 an hour per person. This will be deducted from your Security Deposit or Invoiced directly to you.
- Upon signing User Agreement Contract you agree to comply and relay to Organizers and Vendors all terms of the Contract and OCCEC Operational Guidance Manual.

Authorized Event Contact Initials: _____ Date: _____

Office Copy 7/9/2014Sabrina



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